**BUDGETING FOR STUDENT NUTRITION PROGRAMS**

[Adapted from Breakfast Club of Canada](http://www.breakfastclubcanada.org/wp-content/uploads/2015/03/P41-42_BTU_BudgetingFundraising_.pdf)

When estimating how much funding is needed to operate your school snack or breakfast program, consider the following:

* Number of students expected to attend the program, on average, each day
* Number of days the program will run per school year
* Estimated cost to serve a snack per student, per day ($1.25 cents) or breakfast ($1.75)

***Budgeting:*** Determine Yearly Cost of Breakfast Program

|  |  |
| --- | --- |
|  | Amount  |
| Average Number of Students Per Day (A)  |  |
| Average Daily Cost Per Student (B)  | $  |
| Number of Days Served Per Year (C)  |  |
| **Total Food Cost Per Year** (D) (Multiply: A x B x C)  | $  |
| Miscellaneous Costs (i.e. supplies, equipment) (E)  | $  |
| **Total Estimated Costs**(Add: D + E)  |  |

***Fundraising:*** Determine Amount Needed to Fundraise

|  |  |
| --- | --- |
|  | Amount  |
| Total Estimated Costs (A)  | $  |
| Amount Received (Funding Sources) (B) | $  |
| Amount Received from Other Grants or Donations (C)  | $  |
| **Amount Needed to Fundraise**(Subtract: A- B- C)  |  |

Fundraising Considerations:

* How much extra funds will you need to fundraise per year?
* How can you better budget your spending and/or fundraise more effectively?

**BEST PRACTICE!**

Always keep your finances specific to your Student Nutrition Program in a separate ledger for tracking and required reporting.